

DIVISION OF BEHAVIORAL AND MENTAL HEALTH SERVICES
LAPTOP AND ACCESSORIES
INVITATION FOR BID
BID NO: 25-12-3946DB

BID DUE DATES: **DECEMBER 26, 2025 BY 5:00PM MST**
ANY BIDS RECEIVED AFTER THIS DATE/TIME WILL NOT BE ACCEPTED

DESCRIPTION: **DIVISION OF BEHAVIORAL AND MENTAL HEALTH SERVICES**
LAPTOP AND ACCESSORIES

CONTACT PERSON: Gilbert Largo, Systems & Programming Manager
Division of Behavioral and Mental Health Services
Email: glargo@navajo-nsn.gov
Phone: (928) 810-8584

MUST IDENTIFY BID # AND COMPANY NAME ON THE OUTSIDE OF ALL SEALED BID
PACKAGE/ENVELOPE (UPS OR FEDEX)

MAIL/DELIVER TO: THE NAVAJO NATION
PURCHASING SERVICES DEPARTMENT
Attention: Darren Begay
ADMINISTRATION BUILDING #1 – 1ST FLOOR
WINDOW ROCK BLVD
WINDOW ROCK, ARIZONA 86515
BID NO: 25-12-3946DB

PLEASE SUBMIT AN ORIGINAL AND TWO (2) COPIES OF YOUR BID IN A SEALED ENVELOPE AND
CLEARLY MARK ON THE OUTSIDE OF THE ENVELOPE

BID NUMBER 25-12-3946DB
DIVISION OF BEHAVIORAL AND MENTAL HEALTH SERVICES
LAPTOP AND ACCESSORIES
DO NOT OPEN-BID PROPOSAL

NBOA Priority Status (Priority One; Priority Two or Non-Priority Status)

A. PURPOSE OF THIS INVITATION FOR BID (IFB)

The Division of Behavioral and Mental Health Services (DBMHS) is soliciting sealed bids from qualified vendors to furnish, deliver, and support new enterprise grade laptops and associated accessories with five-year premium warranty coverage and technical support services. The purpose of this procurement is to replace aging equipment and equip DBMHS clinical and administrative staff with modern, secure, and high-performance computing devices that meet the Division's operational, telehealth, and data management requirements.

This Invitation for Bid (IFB) seeks competitive proposals for 115 fully configured laptops meeting or exceeding the technical standards defined in Section C Specifications. Each system must include either an AMD Ryzen 9 (HX/HS series) or Intel Core i9 (13th/14th Gen H/HX series) processor, a minimum of 16 GB DDR5 RAM (expandable to 32 GB), 500 GB PCIe NVMe Gen 4 SSD storage, and a 14-inch touch enabled FHD or QHD display with dedicated graphics capable of supporting multiple 4K external monitors. Devices must support Wi Fi 6E or 7, Bluetooth 5.2 or higher, and include comprehensive connectivity such as USB A, USB C or Thunderbolt 4, HDMI 2.0 or higher, and RJ 45 Gigabit Ethernet.

Each unit must be supplied with a Logitech wireless keyboard and mouse package and a docking station supporting at least dual 4K external displays, Gigabit Ethernet, and full peripheral integration. All components including accessories must be covered under the same five-year premium warranty and accidental damage protection plan that provides 24x7x365 phone and chat support, remote diagnostics, next business day on site hardware replacement, and Keep Your Drive data retention options.

B. CONDITIONAL GOVERNING THE PROCUREMENT

The Division of Behavioral and Mental Health Services (DBMHS) will comply with all federal and tribal laws and regulations pertaining to the procurement of these items. The DBMHS reserves the right to reject any IFB, in whole or in part. The IFB is not a legal binding agreement, obligation, or contract and any cost incurred by the respondent in preparing, transmitting, presenting or modifying the IFB shall be the responsibility of the respondent. Indian preference will apply to this IFB as well as vendors who should indicate they are Navajo Nation priority one or two vendors.

C. SPECIFICATIONS

Each laptop must meet or exceed the following specifications:

Quantity	Description
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115	Processor (CPU) <ul style="list-style-type: none"> AMD Option: <ul style="list-style-type: none"> AMD Ryzen 9 (HX/HS series, latest generation) or high-end Ryzen 7 equivalent. Minimum 8 cores / 16 threads, with turbo frequency ≥ 5.0 GHz. Intel Option (Equivalent): <ul style="list-style-type: none"> Intel Core i9 (13th/14th Gen H/HX series) or Core i7 (13th/14th Gen H/HX series) equivalent. Minimum 8 performance cores / 16 threads (P+E core combination acceptable). Turbo frequency ≥ 5.0 GHz.
	Memory (RAM) <ul style="list-style-type: none"> Minimum 16 GB DDR5 (dual-channel preferred). Upgradeable to at least 32 GB via additional SO-DIMM slot or accessible memory bay.
	Storage (SSD) <ul style="list-style-type: none"> 500 GB PCIe NVMe SSD (Gen 4 or better).
	Display <ul style="list-style-type: none"> Screen size: 14" Touch Screen. Resolution: 1920 \times 1080 (FHD) minimum; QHD (2560 \times 1440) preferred. Anti-glare, LED-backlit. Touch capability (multi-touch, capacitive).
	Graphics <ul style="list-style-type: none"> Dedicated graphics card required. Must support high-resolution video playback and presentations (minimum HDMI 2.0 / DisplayPort output). Recommended: NVIDIA GeForce RTX 3050 / 4050 (or higher), or AMD Radeon RX 6000 / 7000 series equivalent. Must support at least two external displays at 4K resolution.
	Connectivity & Ports <ul style="list-style-type: none"> Wi-Fi 6E or Wi-Fi 7 capable. Bluetooth 5.2 or newer. At least 2 \times USB-A 3.2 ports. At least 2 \times USB-C / Thunderbolt 4 ports. HDMI 2.0 or higher. 1 \times RJ-45 Gigabit Ethernet port (mandatory).
	Operating System <ul style="list-style-type: none"> Windows 11 Pro (64-bit), licensed and pre-installed.
115	Premium Warranty & Technical Support (Mandatory) The vendor shall include a comprehensive premium warranty and support package with each laptop, covering the following: <ul style="list-style-type: none"> Warranty Term: Minimum 5 years from delivery/acceptance. Coverage:

	<ul style="list-style-type: none"> ○ Parts and labor for all hardware repairs. ○ Accidental Damage Protection (ADP) (drops, spills, cracked screens, power surges). ○ Battery coverage (at least one replacement during warranty period). • Support Services: <ul style="list-style-type: none"> ○ 24x7x365 phone and chat technical support. ○ Remote support capability for diagnostics and issue resolution. ○ Priority escalation to senior technicians. ○ Next Business Day (NBD) on-site hardware replacement for all covered failures. ○ Keep Your Drive option (customer retains failed drives for data security compliance). ○ International service coverage where available. • Service Providers: Vendor may use OEM-branded programs such as Dell ProSupport Plus, HP Care Pack Next Business Day with Accidental Damage, Lenovo Premier Support Plus, or equivalent.
115	Logitech Wireless Keyboard and Mouse Package <ul style="list-style-type: none"> • Full-size wireless keyboard and optical mouse. • Must include a unifying receiver or Bluetooth connectivity. • Both devices must be covered under the same 5-year premium warranty and accidental damage coverage.
115	Docking Station <ul style="list-style-type: none"> • Must support connection of at least 2 external monitors. • Must support dual 4K resolution (3840 × 2160) at 60 Hz output. • Must support simultaneous connection of keyboard, mouse, and other peripherals. • Must include Gigabit Ethernet port and multiple USB ports. • Compatible with both AMD Ryzen and Intel-based laptops. • Devices must be covered under the same 5-year premium warranty and accidental damage package.

BIDS ARE TO BE ON COMPANY LETTERHEAD WITH UNIT PRICE, SUBTOTAL, NAVAJO NATION SALES TAX (6%), SHIPPING, IF APPLICABLE, AND GRAND TOTAL.

COSTS TO BE SUBMITTED IN A SEPARATE SEALED ENVELOPE.

BIDS MUST INCLUDE NAVAJO NATION CERTIFICATION REGARDING DEBARMENT & SUSPENSION AND W-9 FORMS.

NAVAJO NATION CERTIFICATION
Regarding Debarment, Suspension, and Contracting Eligibility

Consultant/Project Name

Work Location

1. Applicant acknowledges, in accordance with the Navajo Nation Procurement Act, 12 N.N.C. §§ 301-80, to the best of its knowledge, Applicant, in either its present form or in any other identifiable capacity, that it has not:
 - a. been convicted in any jurisdiction for the commission of a criminal offense incident to obtaining, or attempting to obtain, a public or private contract or subcontract, or in the performance of such Contract or subcontract;
 - b. been convicted in any jurisdiction for embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or any other offense indicating a lack of business integrity or business honesty which currently, seriously, and directly affects responsibility as a Navajo Nation Contractor;
 - c. been convicted in any jurisdiction under any antitrust statute arising out of the submission of offers;
 - d. violated contract provisions, such as having:
 - i. deliberately failed, without good cause, to perform in accordance with the purchase description or within the time limit provided in the contract; or
 - ii. a record of failure to perform, or of unsatisfactory performance, with the terms of one or more contracts; or
 - e. been determined to be ineligible to conduct business with the Navajo Nation under the Navajo Business Opportunity Act, 12 N.N.C. §§ 201-380;
 - f. submitted bad offers where such offers are lower than the expected price, or overstate the Applicant's qualifications; and
 - g. engaged in any other cause so serious and compelling as to affect Applicant's responsibility as a Navajo Nation Contractor, including debarment or suspension by another government.
2. Applicant certifies that the individual named below is authorized to represent Applicant for purposes of the declarations in this certification, and that all such declarations are made on behalf of Applicant and all of its owners, partners, officers, members, employees, officials, agents, or parties-in-interest;
3. Applicant acknowledges that, if the Navajo Nation determines this executed Certification is untrue or not wholly accurate, the Navajo Nation shall have grounds terminate the contract award or contract and pursue other legal remedies, at the Navajo Nation's discretion.
4. Applicant certifies that, to the best of its knowledge, it is eligible to do business with the Navajo Nation, in its present form or in any other identifiable capacity, pursuant to 12 N.N.C. §§ 1501-16 and 5 N.N.C. §§ 201-380.
5. Applicant acknowledges that per 12 N.N.C. § 1505, it will not be eligible to contract with the Navajo Nation if deemed ineligible by the appropriate department or entity of the Navajo Nation which receives the Applicant's request for consideration for a business opportunity.

Applicant Name

Printed name individual signing on Applicant's behalf

Applicant Address

Title of individual signing on Applicant's behalf

Applicant Address

Signature of individual signing on Applicant's behalf

Applicant Address

Date

**Request for Taxpayer
Identification Number and Certification**

Go to www.irs.gov/FormW9 for instructions and the latest information.

**Give form to the
requester. Do not
send to the IRS.**

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)	
	2 Business name/disregarded entity name, if different from above.	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ (Applies to accounts maintained outside the United States.)
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions <input type="checkbox"/>	
	5 Address (number, street, and apt. or suite no.). See instructions.	Requester's name and address (optional)
	6 City, state, and ZIP code	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
				-				
or								
Employer identification number								
				-				

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person	Date

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they